

# BURSTWICK PARISH COUNCIL

---

Parish Clerk: Mrs R Blackbourn  
Tel No: 01964 670887  
Email: burstwickpc@gmail.com

## To members of the Council

You are hereby summoned to attend a meeting of Burstwick Parish Council at Burstwick Primary School on 31<sup>st</sup> August 2017 at 7.30pm to transact the following business.

*Rose Blackbourn* Parish Clerk Issued on: 25.08.2017

## AGENDA

- 2017/08/01 To note apologies for absence
- 2017/08/02 Councillors to disclose their interests in matters to be discussed
- 2017/08/03 Members of the public are invited to address the council
- 2017/08/04 To confirm the minutes of the meeting held on 27<sup>th</sup> July 2017
- 2017/08/05 To receive the clerks report and councillor updates
- 2017/08/06 To note correspondence received
- 2017/08/07 To consider planning applications received and note planning decisions
- 2017/08/08 To consider report from recent allotments inspection
- 2017/08/09 To consider and comply with the conditions of the War Memorial Trusts grant offer
- 2017/08/10 To discuss play area safety issues (nettles, litter bin and gates)
- 2017/08/11 To consider information supplied by Glazik Kershaw Accountants (payroll provider) regarding tax enquiries
- 2017/08/12 To agree to amend payroll standing order to reflect increase in monthly charge
- 2017/08/13 To agree to co-opt to fill the vacancy for parish councillor
- 2017/08/14 To agree payments in accordance with the budget
- 2017/08/15 Items for next month's agenda

**The next meeting of Burstwick Parish Council is on Thursday 28<sup>th</sup> September 2017 at 7.30pm at Burstwick Primary School**