

Burstwick Parish Council Agenda

Thursday 25 June 2015

At Burstwick Community Primary School, Main Street, Burstwick, 7.30pm

- 1. Apologies for Absence**
- 2. Declarations of Interest**
 - 2.1 Pecuniary**
 - 2.2 Non-Pecuniary**
- 3. Parish Council vacancies**
- 4. Public Participation**
- 5. Minutes of the last meeting**
- 6. Matters Arising**
- 7. Correspondence**
 - 7.1 Police report**
 - 7.2 Burstwick Parish Council emails**
 - 7.3 Letters received**
- 8. Plans**
 - 8.1 Applications to Consider**

Ref no: 15/01619/PLF Martin Williams Hull Ltd, Ellifoot Lane, Burstwick
Ref no: 15/01620/PLF Martin Williams Hull Ltd, Ellifoot Lane, Burstwick
Ref no: 15/01659/PLF Kirncroft Engineering, Greens Lane, Burton Pidsea
 - 8.2 Planning Decisions to Note**

Ref no: 15/01280/PLF Martin Williams Hull Ltd, Ellifoot Lane Burstwick
 - 8.3 Appeal Notifications to Note – none**
- 9. Agenda Items**
 - Minute no 106 - Flood Pumps**
 - Minute no 121 - Commuted Sums**
 - Minute no 126 – Burton Pidsea Wind Farm Fund**
 - Minute no 127 - Community Review**
 - Minute no 139 - Amenity land**
 - Minute no 120 - Presentation of year end accounts for audit report**
- 10. Approve Accounts for Payment**
- 11. Any Other Business**
- 12. Date of Next Meeting**

BURSTWICK PARISH COUNCIL

MEETING HELD IN THE SCHOOL ON THURSDAY 25 JUNE 2015

Present: Mr D Rainforth – Chairman
 Mrs M Armstrong
 Mr D James
 Mr M Smith
 Mrs N Steward

Public: seven members of the public

Abbreviations:

Burton Pidsea Wind Farm Fund - BPWFF

Burstwick Parish Council - PC

East Riding of Yorkshire Council – ERYC

Humber and Wolds Rural Community Council – HWRCC

Village Hall Committee – VHC

Agenda Numbers bold/ Minute Numbers

<u>Minute</u>	<u>Points raised and/or agreed</u>	<u>Action</u> <u>by</u>
1	<u>Apologies for Absence</u> Mr N Fairbank	
2	<u>Declarations of Interest</u>	
2.1	<u>Pecuniary</u>	
2.2	<u>Non Pecuniary</u> Mrs Armstrong – Corner House, Village Hall, Burton Pidsea Wind Farm Fund Mr James – Village Hall Mr Rainforth – Burton Pidsea Wind Farm Fund Mrs Steward – Chapel Close, PCC and Village Hall	
3	<u>Parish Council Vacancies</u> Due to being within the 35 working day rule after an election the PC were able to co-opt. Mrs Alison Brown’s letter of application was read out, the PC agreed to co-opt, Proposed: Mr Smith Seconded: Mrs Armstrong Mr Steve Mallinson’s letter of application was also read out, the PC agreed to co-opt, Proposed: Mrs Steward Seconded: Mr Smith	All agreed
4	<u>Public Participation</u> It was commented that the flower beds looked much improved. The question was asked as the possibility of litter pickers in the village – ERYC workers had been sited on the Wyton Road just outside Preston gathering litter, it was suggested that this work would have been due to the fly tipping problem on that particular road. Traffic problems were discussed which covered dangerous parking on the school bend, lorries parked badly on Main Street outside Integra, a vehicular accident on the Hedon Road bridge, and speeding by all types of vehicles through the village.	All agreed

<p>5</p>	<p><u>Minutes of Meeting Held Thursday 28 May 2015</u> Signed as a correct record Proposed: Mr James Seconded: Mrs Steward</p>	
<p>6</p>	<p><u>Matters Arising / Clerk's Report</u> An email from ERYC gave a list of works to be carried out after a recent inspection by the village taskforce representatives. The situation of ERYC not cutting the playing field grass has been raised with Ward Councillor Turner, and a recent telephone conversation confirmed Mr Turner has had discussions with the School, and the relevant people in County Hall, and is now waiting for an outcome from ERYC.</p>	
<p>7 7.1 16/15</p>	<p><u>Correspondence</u> <u>Police Report May 2015</u> <u>Crime</u> Non Dwelling Burglaries – Pinfold Villas 2 x Halsham Road 3 x Station Road Churchill Rise Theft from a motor vehicle – Sharpe Avenue Assault – Main street Skeckling Close Fraud – Burnham Avenue <u>Anti- social Behaviour</u> Off road bikes – Harrif Lane 18/15 The Police plan to make Burstwick a priority to reduce the increase in crime.</p>	
<p>7.2 17/15 19/15 20/15</p>	<p><u>Burstwick Parish Council emails</u> <i>Emails sent to the Parish Council are forwarded to all the Parish Councillors</i> ERYC Parish News for June ERYC – East Riding Local Plan – allocations document for further hearings ERNLLCA – June newsletter</p>	
<p>7.3</p>	<p><u>Letters received</u> Burstwick PCC – regarding the proposed closure of the churchyard with an invitation to a meeting with the PCC 08/07/15 1st Keyingham Scouts – requesting a donation for their funds.</p>	
<p>8 8.1</p>	<p><u>Plans</u> <u>Applications to consider</u> Ref no: 15/01619/PLF Proposal: retention of 2 general storage buildings Location: Martin Williams Hull Ltd, Ellifoot Lane, Burstwick Type: full planning permission Outcome: no objections- agreed prior to the meeting by the planning committee - due to time constraints, ERYC emailed outcome Ref no:15/01620/PLF Proposal: erection of extension to existing workshop Location: Martin Williams Hull Ltd, Ellifoot Lane, Burstwick Type: full planning permission Outcome: no objections Proposed: Mr Smith Seconded: Mrs Steward <i>Mr James declared an interest and passed no comment or opinion, and abstained from voting.</i></p>	

	<p>Ref no:15/01659/PLF Proposal: erection of extension to workshop building Location: Kirncroft Engineering, Greens Lane, Burton Pidsea Type: full planning permission Outcome: no objections Proposed: Mr Smith Seconded: Mrs Steward <i>Mr James declared an interest and passed no comment or opinion, and abstained from voting.</i></p>	
<p>8.2</p>	<p>Planning Decisions to report Ref no:15/01280/PLF Proposal: erection of two storey office Location: Martin Williams Hull Ltd, Ellifoot Lane, Burstwick Outcome: granted</p> <p>Ref no: 15/01362/PLF Proposal: use of land and buildings for retail sale of pond and aquarium livestock Location: Springfield Water Gardens, Hedon Road, Burstwick Outcome: granted</p>	
<p>8.3</p>	<p>Ref no: DW/71031.1 Re: the ERYC (Thorngumbald No 7 and Burstwick no 21) public path creation order 2012 Notice of confirmation Order will take effect on 26 June 2015</p> <p>Appeal Decisions to report None</p>	
<p>9</p>	<p><u>Agenda Item</u></p>	
<p>106</p>	<p>Flood Pumps Mr Moore representing the Flood Wardens informed the PC of a recent test run of the pumps as a joint exercise with the Environment agency, and the outcome of running the pumps was that additional equipment is required at a cost of £453.32. The PC had a brief discussion regarding the expenditure all agreeing it is necessary to keep the pumps well maintained and that the additional equipment should be purchased: Proposed: Mrs Armstrong Seconded: Mrs Steward</p>	<p>All agreed</p>
<p>121</p>	<p>Commuted Sums Further quotes from Playdale with a total cost of £15,228.57 excluding vat have been received, the worked quoted includes replacing damaged materials in the multi sports area, repairs to various items in the playground, installing a metal bench, and the installation of a cone climber with a bonded rubber mulch base. The Parish Council agreed that this expenditure through Commuted Sums would complete the requirement of funds for the playing field and that no other works or additional equipment to be carried out on the play area. The Parish Council also agreed that the remaining funds can be allocated to provide a new heating system for the Village Hall. Proposed: Mrs Steward Seconded: Mrs Armstrong</p>	<p>All agreed</p>

126	<p>Burton Pidsea Wind Farm Fund</p> <p>Mrs Armstrong reported on the first allocation of grants from the BPWFF, the total amount this year to be allocated was £36,000, future years will be half this total.</p> <p>Burstwick Village Hall gained £10,000 to assist replacing the hall's roof, £1380 was allocated to All Saints Church Burstwick, and £3360 was allocated to Burstwick Beavers, Cubs and Scouts.</p> <p>Mrs Armstrong also mentioned that Burstwick was within the 5klm radius of the Tedder Hill Windfarm which means that applications can be made to this windfarm fund as well.</p>	
127	<p>Community Review</p> <p>Mr James updated the PC on the recent meetings and plans made for the Community Review, to be held on the 22 August, the event to be joined with the Village Hall, and the Church for fundraising with a Beer/ Ciderfest.</p> <p>Mrs Armstrong said that the amenity land is to be named at the same time, the name a result of a Burstwick Community Primary School competition, book tokens to be awarded to the winner and two runners up. It was agreed to spend £45 on tokens (1 x £25, 2 x £ 10) if the PC were not able to acquire the tokens by donation, proposed by Mr Smith, seconded by Mr James, all agreed.</p>	
139	<p>Amenity Land</p> <p>The sit on lawnmower has been ordered, an email has been sent to ERYC commuted sums to make a claim, and a request that the company is paid directly from ERYC for the purchase.</p> <p>Before the fence can be erected on the amenity land the drain requires to clear of rubbish and silt and the bankside levelled. An estimate from T Cook and Sons for the drain clearance and levelling work has been submitted for the cost of £740, after a discussion it was agreed that this work required to be completed as soon as possible to enable the fence to be erected before the 22nd August.</p> <p>When the planning application was approved an agreement was made with ERYC Highways that the gate to the land would only be used for vehicular access for maintenance as vehicles have to drive over a pavement which doesn't have a dropped kerb. To ensure that this restriction is respected it was proposed that a chain and lock be put on the gate.</p> <p>It is planned to claim the expenditure of the drain clearance and the chain from Commuted Sums, and it was agreed to cover this expenditure the PC at present to ensure the progression of amenity land.</p> <p>Proposed: Mrs Armstrong Seconded: Mr Smith</p>	All agreed
120	<p>Presentation of Year End Accounts for Audit Report</p> <p>The year-end accounts have been prepared by Alan Johnson. The Risk assessment submitted to audit appears comprehensive. The PC is recommended to continue to review annually that all risks are included and any necessary action is followed through. The asset register values as presented are accurately reflected in the annual return. Reserves totalling £19002 held at 31/3/2015 equate to about 110% of the annual precept and appear adequate having regard to the size and activity of the council. It has been noted that the current insurance premium has been paid and an appropriate policy is in force.</p> <p>On the basis of the work carried out Mr Johnson is satisfied that the accounts and records, as presented continue to be well maintained. Mr Johnson also confirms that he no relationship, financial or otherwise, with any member or officer of the Council, and that the internal audit has been carried out with integrity, objectively and independence.</p>	

	<p>To consider the exclusion of the public and press owing to the confidential nature of the business to be discussed It was agreed to have this discussion at the end of the meeting. Proposed: Mr Smith Seconded: Mrs Steward</p>	<p>All agreed</p>
<p>10</p>	<p><u>Approve Accounts for Payment</u> A schedule of payments for June were presented to the Councillors for approval that the payments be made. Proposed by: Mrs Armstrong Seconded by: Mrs Steward</p>	<p>All agreed</p>
<p>11</p>	<p><u>Any Other Business</u> The applications closing date for the post of Clerk is the 6th July, dates were discussed for selection and interviews, it was agreed that the selection would be on the 9th, and interviews on the 20th of July. Mrs Steward kindly offered to cut an overhanging hedge back on the footpath on Station Road/ Chapel Close. Mr James mentioned that the proposed speed watch required a minimum of three volunteers. It was discussed that the LED speed sign required to be updated. Mrs Armstrong informed the PC that empty property officers from ERYC had been present at Old Forge Cottage, and she had the opportunity to have a discussion with them regarding the dangerous state of the building. Mrs Armstrong raised concerns of large lorries that having left the Integra site in Main Street turn into Station Road causing a dangerous situation by mounting the pavement. It was discussed how it would be much safer for the lorries to travel through Main Street and up Harrif Lane.</p>	
<p>12</p>	<p><u>Date of Next Meeting on Thursday 30 July 2015</u></p> <p><u>Meeting Closed at 9.25 p.m.</u></p>	