

Burstwick Parish Council Agenda

Thursday 29 January 2015

At Burstwick Community Primary School, Main Street, Burstwick, 7.30pm

- 1 Apologies for Absence**
- 2 Declarations of Interest**
 - 2.1 Pecuniary**
 - 2.2 Non-Pecuniary**
- 3 Public Participation**
- 4 Minutes of the Last Meeting**
- 5 Matters Arising**
- 6 Correspondence**
 - 6.1 Police Report**
 - 6.2 Burstwick Parish Council emails**
 - 6.3 letters received**
- 7 Plans**
 - 7.1 Applications to Consider**
Ref no: 14/04066/PLF, 4 Auction Close, Bustwick
 - 7.2 Planning Decisions to Note**
Ref no: 14/02815/PLF, Riley Engineering, Ellifoot Lane, Burstwick
Ref no: 14/03029/PLF, Hillcrest, Pinfold Lane, Burstwick
Ref no: 14/03668/PLF, Four Acres, Newfield Lane, Lelley
Ref no: 14/03650/PLF 2 Winston Close, Burstwick
Ref no: 14/03488/PLF 28 Churchill Rise, Burstwick
- 8 Agenda Items**
Minute no. 113: To consider signing the of the contract to purchase the Amenity Land
Minute no. 131: To consider an application for the use of commuted sums in regards to the Playing fields and Village Hall
Minute no. 135: To consider the Council's response to the Skeffling realignment site
Minute no 127: To consider preparations for the Community Review
- 9 Approve Accounts for Payment**
- 10 Any Other Business**
- 11 Date of Next Meeting**

BURSTWICK PARISH COUNCIL
MEETING HELD IN THE SCHOOL ON THURSDAY 29 JANUARY 2015

Present: Mr D Rainforth – Chairman
Mrs M Armstrong – Vice Chairman
Mr A Gray
Mr D James
Mr M Smith
Mrs N Steward
Mrs J Wilson

Public: 3 members of the public.

Abbreviations: Burstwick Parish Council - PC, East Riding of Yorkshire Council – ERYC,
Village Hall Committee – VHC, Humber and Wolds Rural Community Council - HWRCC

Agenda Numbers bold/ Minute Numbers

<u>Minute</u>	<u>Points raised and/or agreed</u>	<u>Action</u> <u>by</u>
1	<u>Apologies for Absence</u> Mr N Fairbank	
2	<u>Declarations of Interest</u>	
2.1	<u>Pecuniary</u> none	
2.2	<u>Non Pecuniary</u> Mrs Armstrong – Village Hall Mr Gray – Flood Warden Mr James – Village Hall Mrs Steward – Chapel Close, PCC and Village Hall	
3	<u>Public Participation</u> One member of the public mentioned a number of recent vehicle accidents in Burstwick. Another member of the public enquired about the recent work to the verges on the roadside leading out of Burstwick towards Hedon, and raised concerns to any damage done to the bulbs that were planted along there. The third member of the public was a representative from the Ukip party.	
4	<u>Minutes of Meeting Held on Thursday 27 November 2014</u> Signed as a correct record, proposed by Mrs Armstrong, seconded by Mrs Wilson, all agreed.	
5	<u>Matters Arising / Clerk’s Report</u> <u>Village Hall</u> A meeting has been arranged for the VHC to sign another resolution on Wednesday 4 th February, after which the completed forms are to be emailed to the Charity Commission, and with the final resolution and governing document being revised to comply with the Charity Commission’s requirements the PC should become the sole trustees of the Village Hall. <u>Highways</u> An email received from ERYC gave an update as to the progress in considering an ongoing highway issue, the message was that a decision should be made within the next few weeks.	Clerk

	<p>Verge parking Parking on the verge in Main Street had been witnessed and photographed, this information was shared with ERYC Highways and Housing departments, and Peter Turner. Highways have since requested that the Housing department look to pursue the tenants.</p> <p>Flood pumps The Flood Wardens are maintaining the pumps, a service by Hydrostal is planned for 16th March. Some maintenance costs will need to be supported in the future regarding fuel, syphon pumps and fittings.</p>	
6	<p><u>Correspondence</u></p>	
6.1	<p>Police Report</p>	
87/14	<p><u>November Crime</u> 26/11/14 Assault, Station Road 26/11/14 Theft from a motor vehicle, Skeckling Close</p>	
	<p><u>November ASB</u> 09/11/14 House egged, North Rise</p>	
92/14	<p><u>December Crimes</u> 02/12/14 Theft, Saltaugh Sands 03/12/14 Burglary, Daisy Hill 13/12/14 Dwelling Burglary, Churchill Avenue Criminal Damage, Chapel Close Drug Possession, Nettleton Garth Assault, Beech Close</p>	
	<p><u>December ASB</u> 13/12/14 House egged, North Rise</p>	
89/14	<p><u>Parish / town News Release November</u></p>	
97/14	<p><u>Parish Town News Release December</u></p>	
6.2	<p>Burstock Parish Council emails <i>Emails sent to the Parish Council are forwarded to all the Parish Councillors and Ward Councillor Mr Peter Turner</i></p>	
86/14	<p>ERYC six months ASB report</p>	
88/14	<p>December Parish News</p>	
90/14	<p>ERNLLCA December newsletter</p>	
91/14	<p>ERNLLCA transparency code</p>	
93/14	<p>Maureen Yates, Community and Crimes Reduction Officer for ERYC</p>	
94/14	<p>January Parish News</p>	
95/14	<p>ERNLLCA Local Council Award Scheme</p>	
96/14	<p>ERYC Flood Liaison Group meeting, 20/03/15</p>	
98/14	<p>ERNLLCA January newsletter</p>	
6.3	<p>Letters Christmas card from Pat O'Neil, Chairman of ERYC Letter of thanks from the Burstock W.I for the donation of £50.00</p>	

7	<p><u>Plans</u></p>	
7.1	<p>Applications <i>Mrs Wilson declared an interest and abstained from commenting or voting on this application</i> Ref no: 14/04066/PLF, 4 Auction Close, Burstwick Proposal: Erection of single storey extension to existing garage Full planning permission Outcome: No objections</p>	
7.2	<p>Planning Decisions Ref no: 14/02815/PLF, Riley Engineering, Ellifoot Lane, Burstwick Proposal: Change of use Outcome: planning permission granted</p> <p>Ref no: 14/03029/PLF, Hillcrest, Pinfold Lane, Burstwick Proposal: Erection of two storey extension to front and external alterations Outcome: planning permission granted</p> <p>Ref no: 14/03668/PLF, Four Acres, Newfield Lane, Lelley Proposal: Erection of single storey extension to side Outcome: planning permission granted</p> <p>Ref no: 14/03650/PLF 2 Winston Close, Burstwick Proposal: Erection of single storey extension, conversion to part of garage Outcome: planning permission granted</p> <p>Ref no: 14/03488/PLF 28 Churchill Rise, Burstwick Proposal: Retention of first floor extension to side -resubmission Outcome: planning permission refused</p>	
7.3	<p>Appeal Decisions - none</p>	
8	<p><u>Agenda Items</u></p>	
113	<p>To consider the signing of the contract to purchase the Amenity Land Mr Rainforth as Chairman signed the contract to purchase the amenity land which along with £2000 as deposit, this will then move the process towards exchanging contracts and completing the purchase, this was proposed by Mrs Steward, seconded by Mr James, all agreed.</p>	
131	<p>To consider an application for the use of commuted sums in regards to the Playing fields and Village Hall An account of the items approved and a list of items to be considered for an application to commuted sums was presented to the Councillors for their consideration. The commuted sums officer is expecting the next application to be for all equipment and repairs to the playground, and a new heating system for the village hall. The Councillors discussed the figures presented and decided to delay making a decision until further options could be considered.</p>	
135	<p>To Consider the Council's response to the Skeffling realignment site The Councillors discussed the recent information regarding the planned flooding of a large area of farm land to produce a flood defence and compensatory habitat site at Skeffling. It was agreed that further investigation</p>	

	into the situation should be undertaken, and contact made to the appropriate people to confirm what support could be offered.	Clerk
127	<p>To consider preparations for the Community Review</p> <p>The village hall needs to be booked for Friday the 12th June, and Saturday the 13th for the review.</p> <p>Discussion took place as to how the review could be presented, finding the appropriate title such as past, present, and future to encourage residents to participate. A raffle number included on the flyers that are to be delivered to all the residents, and be entered into a raffle when presented at the review meeting was suggested to increase attendance.</p> <p>The Clerk is to contact Peter Hirshfeld, HWRCC regarding a timetable of preparation for the review, it was suggested to plan a meeting in early March.</p> <p><i>As an issue of a sensitive nature has arisen that needs to be discussed it is suggested that exclusion of the press and public at the end of the meeting is necessary, owing to the confidential nature of the business to be discussed, proposed by Mrs Armstrong, seconded by Mrs Steward, all agreed.</i></p>	Clerk
9	<p><u>Approve Accounts for Payment</u></p> <p>A schedule of payments for December 2014 and January 2015 were presented to the Councillors for approval, it was proposed by Mrs Armstrong to make these payments, seconded by Mr James, all agreed.</p>	
10	<p><u>Any Other Business</u></p> <p>Mrs Steward mentioned that a resident was concerned about the changing of the collection time from the post box on the Main Road near Churchill Avenue. Mr Gray commented on how the flood pumps had been drained of fuel and required refilling, it was agreed to discuss this next month as an agenda item. Mr Rainforth raised the issue of potholes in Pinfold Lane, and asked that ERYC highway department be informed.</p> <p>A resident had informed the Clerk that the wooden flower boxes on Halsham Road and Hariff Lane were falling apart, it appears that the one on Halsham Road had been hit by a car. It was suggested that further investigation into the cost of replacing the boxes should be made.</p> <p>The issue of electronic agendas and minutes was discussed and it was agreed discuss this as an agenda item at February's meeting.</p>	Clerk
11	<p><u>Date of Next Meeting 26 February 2015</u></p> <p><u>Meeting Closed at 9.20 pm</u></p> <p>The Councillors discussed in a closed meeting the recent increase in the NALC pay scale which affected the hourly rate awarded to the Clerk. It was agreed that the increase should be implemented to maintain the correct level, and further reviews should be made to coincide with NALC, this was proposed by Mrs Steward, seconded by Mrs Armstrong, all agreed.</p>	Clerk