

Burstwick Parish Council Agenda

Thursday 28 August 2014

At Burstwick Community Primary School, Main Street, Burstwick, 7.30pm

- 1 Apologies for Absence**
- 2 Declarations of Interest**
 - 2.1 Pecuniary**
 - 2.2 Non-Pecuniary**
- 3 Public Participation**
- 4 To Consider the Minutes of the Last Meeting**
- 5 Matters Arising**
- 6 Correspondence**
 - 6.1 Police Report**
 - 6.2 Burstwick Parish Council emails**
 - 6.3 Letters Received**
- 7 Plans**
 - 7.1 Applications to Consider**

Ref: - 14/02348/PLF, Thorborn, Station Road, Burstwick
 - 7.2 Planning Decisions to Note**

Ref: - 14/01881/PLF, 28 Churchill Rise, Burstwick
 - 7.3 Appeal Notifications to Note - none**
- 8 Agenda Items**
 - Minute no. 105 Allotment Issues**
 - Minute no. 113 Amenity Land**
 - Minute no. 121 Commuted Sums Expenditure**
 - Minute no. 125 Village Hall**
 - Minute no. 126 Burton Pidsea Wind Farm Fund**
 - Minute no. 127 Community Review**
- 9 Approve Accounts for Payment**
- 10 Any Other Business**
- 11 Date of Next Meeting**

BURSTWICK PARISH COUNCIL
MEETING HELD IN THE SCHOOL ON THURSDAY 28 AUGUST 2014

Present: Mr D Rainforth – Chairman
Mrs M Armstrong
Mr N Fairbank
Mr D James
Mrs N Steward
Mrs J Wilson

Public: 7 members of the Public attended the meeting.

Abbreviations: Burstwick Parish Council - PC, East Riding of Yorkshire Council – ERYC, Village Hall Committee – VHC, Humber and Wolds Rural Community Council - HWRCC

Agenda Numbers bold/ Minute Numbers

<u>Minute</u>	<u>Points raised and/or agreed</u>	<u>Action by</u>
1	<u>Apologies for Absence</u> Mr Gray	
2	<u>Declarations of Interest</u>	
2.1	<u>Pecuniary</u>	
2.2	<u>Non Pecuniary</u> Mr Fairbank – Village Hall Mrs Steward – Chapel Close, Village Hall and PCC	
	<u>Parish Council Vacancy</u> A letter of application has been received from Mr Michael Smith for the vacancy. It was proposed by Mr Fairbank, seconded by Mr James that Mr Smith join the Parish Council, all agreed.	
3	<u>Public Participation</u> Mr Armstrong informed the Council of his problems regarding the parking on Pinfold Lane. The Parish Council sympathised with Mr Armstrong’s difficulties and suggested inviting the Police to attend the next meeting to ask for their input into the situation. Mrs Brown mentioned that a particular allotment was continually full of weeds, and that the tenant never tended to it correctly. The Clerk to investigate. Mrs Thompson said that disrepair of the road at the Station Road/Main Street junction was continuing to deteriorate. The Clerk to contact ERYC Highways again. Mrs Evans told the PC of lorries parking on Main Street outside the company, Integra, and that this caused problems for vehicles travelling along Main Street to pass safely. It was suggested that the Clerk make contact with the company to enquire if the lorries could park onsite, taking the problem parking off the Main Street.	Clerk Clerk Clerk Clerk
4	<u>Minutes of Meeting Held on Thursday 31 July 2014</u> Signed as a correct record, proposed Mrs Steward, seconded by Mrs Armstrong, all agreed.	

5	<p><u>Matters Arising / Clerk's Report</u> The Clerk reported that the items on the agenda covered the recent issues that have been dealt with.</p>	
6	<p><u>Correspondence</u></p>	
6.1	<p>Police Report <u>Crimes</u> 38/14 Allotment shed burglaries – Hariff Lane Theft of 250 pigs – Saltaugh Sands Estate Garage burglary – Main Street Theft of plant machinery – Hedon Road Arson – Cherry Cob Sands</p> <p><u>Anti-Social Behaviour Incidents</u> 3 Incidents of Off-road Bikes on Rail Trail - Hariff Lane Children throwing chewing gum and balls at windows – North Rise</p>	
6.2	<p>Burstwick Parish Council emails <i>Emails sent to the Parish Council are forwarded to all the Parish Councillors and Ward Councillor Mr Peter Turner</i></p> <p>f/w no 35/14 ERYC – Broadband East Riding Project 36/14 Floodforum – Summer bulletin 37/14 August Parish News 38/14 Holderness Community Partnership Notes next meeting 4th September 40/14 ERA and RCB joint area meeting Charity commission event 11th September 41/14 Environment Agency Humber newsletter and emails regarding the Clough Doors. 42/14 ERYC Local Plan – update 43/14 ERYC & Hull Joint Local Access Forum 10th Annual Report 44/14 WW1 centenary commemoration- information of commemorative items 45/14 ERYC – Recording of Parish and Town Council Meetings 46/14 ERNLLCA – Filming of meetings 47/14 Minister of State for Disabled People – The Accessible Britain Challenge 48/14 EYMS – public transport newsletter 49/14 HWRCC – August newsletter 50/14 ERNLLCA – invitation to the AGM, Hessle, 18/09/14 7pm 51/14 ERYC – Rural Strategy (2013-2016) annual refresh 52/14 ERNLLCA – August newsletter</p>	
6.3	<p>Letters Received An invitation to attend the Witherwick Community Wind Farm Fund Annual Review, 4th September 2014</p>	
7	<p><u>Plans</u></p>	
7.1	<p>Applications Ref: - 14/02348/PLF, Thorborn, Station Road, Burstwick Proposal: construction of two dormer windows to sides(retrospective application) Circulated to the planning committee prior to the meeting Outcome: no objections Emailed to ERYC after planning committee's review 21/08/14</p>	

7.2	<p>Planning Decisions Ref: 14/01881/PLF, 28 Churchill Rise, Burstwick Proposal: erection of first floor extension to side (amended description) Outcome: permission granted</p>	
7.3	<p>Appeal Decisions - none</p>	
8	<p><u>Agenda Items</u></p>	
105	<p>Allotment Issues Mr James gave further information regarding the costs and samples of the proposed signage. After consideration the Council resolved to purchase 4 aluminium signs at a cost of £21 + vat each, proposed by Mrs Wilson, seconded by Mrs Steward, all agreed.</p>	D J
113	<p>Amenity Land The Clerk reported that to continue with the purchase of the amenity land the ERYC Commuted Sums Officer had informed her that full planning permission for change of use was required. The change of use is to be from agriculture to amenity, to save time the Clerk had made the application and required approval of the expenditure of £192.50 for cost of the application, paid by credit card. It was proposed by Mrs Steward, seconded by Mrs Armstrong that approval for the expenditure be given, all agreed. The Clerk also informed the PC that another correspondence from the Commuted Sums Officer informed her that an ERCVYS/ERCAS number was also required. This is another application to be completed before the funds will be made available. Graham and Rosen the Parish Council's solicitor have also corresponded regarding the amenity land with a report and an agreement of sale document which required a signature. It was proposed by Mr Fairbank, seconded by Mrs Armstrong that this agreement of sale should be signed, all agreed.</p>	Clerk Clerk
121	<p>Commutated Sums Expenditure Applications have been made to the Commuted Sums office at ERYC for fencing, gate, lawnmower, litter bin and a separate application on behalf of the VH for a heating system. The Cubs and Beavers need to be contacted still to organise their application for a fire pit, also the Playing Fields still need to complete an application. Tony Cook has given an address of where the 1.2 metre role topped fence can be viewed, which is the same type of fence that is proposed for the amenity land.</p>	Clerk
125	<p>Village Hall Correspondence has been made to the Charity Commission by email to update them regarding the Parish Council becoming the new trustee and of the replacement governing document. Contacting the Charity Commission is difficult as it can only be made by email, competing set forms, and has a time scale for a response, which is still pending. As from the time that the PC have become the sole trustees of the VH they became responsible for the financing of the insurance which is now due at a cost of £1200. After a discussion regarding the precept budget and the ability to</p>	

	<p>account for this additional cost it was resolved that this had to be paid by the PC, proposed by Mrs Armstrong, seconded by Mr James, all agreed. Mr Fairbank and Mrs Steward attended a VH meeting on 13/8/14 and reported that when some repairs had been made to the VH roof it has raised concerns that further repairs are needed to other parts of the roof. It was agreed that additional quotes for cost and extent of disrepair are needed.</p>	
126	<p>Burton Pidsea Wind Farm A letter from ERYC informed the PC that they are now formally the administration body for the fund, and the next step is to appoint a fund panel to include a representative from Burstwick PC and one substitute. Mr Rainforth volunteered to be the representative, Mrs Armstrong the substitute.</p>	Clerk
127	<p>Community Review On Tuesday 26th August it was announced to the public that the PC have been awarded funds of £1580 from the Big Lottery Fund to finance the Community Review, the Holderness Gazette published this success. The Clerk informed HWRCC to discuss the next step, and as they will lead the review a meeting is to be planned. The PC agreed to meet on a Friday in early October, the Clerk to arrange.</p>	Clerk
9	<p><u>Approve Accounts for Payment</u> A schedule of accounts for August requiring approval for payment where presented to the Councillors, proposed by Mrs Steward, seconded by Mr James, all agreed.</p>	
10	<p><u>Any Other Business</u> Mr James mentioned an amount of weeds growing in the road on Churchill Avenue. Mrs Steward mentioned allotment issues regarding a bonfire, a blocked drain, and a request for the Parish Gardener to help tidy the paths and hedges. Mrs Steward also asked that ERYC be contacted regarding the overgrown hedges on Station Road near Chapel Close. Mrs Armstrong mentioned that dog fouling signs had been requested at the Pop-in meeting she attended, signage is to be investigated. Mrs Armstrong commented on the use of road plains as a cheap hard core when the PC required some. Mrs Armstrong also presented to the PC a copy of cemetery rules that she has produced, it was suggested that the PC review these at the next meeting. Mr Rainforth enquired as to exact role that the flood pumps play in the case of flooding. Mr Rainforth suggested that the PC consider extra meetings to resolve specific larger issues, and proposed some Friday meetings in Autumn. The meeting for Code of Conduct training is to be attended by Mr Rainforth and Mr James. The Clerk mention the Annual Beer Fest on 26/27th September for which she had posters.</p>	Clerk Clerk
11	<p><u>Date of Next Meeting Thursday 25 September 2014</u> <u>Meeting Closed at 9.40pm</u></p>	DR DJ