

# **Burstwick Parish Council Agenda**

**Thursday 31 July 2014**

**At Burstwick Community Primary School, Main Street, Burstwick, 7.30pm**

- 1. Apologies for Absence**
- 2. Declarations of Interest**
  - 2.1 Pecuniary**
  - 2.2 Non-Pecuniary**
- 3. Public Participation**
- 4. Minutes of the Last Meeting**
- 5. Matters Arising**

**Minute 102 Highway issues**
- 6. Correspondence**
  - 6.1 Police Report**
  - 6.2 Burstwick Parish Council emails**
- 7. Plans**
  - 7.1 Applications to Consider**

**Ref: 14/01881/PLF, 28 Churchill Rise, Burstwick**  
**Ref: 14/01819/PLF, 2 Winston Close, Burstwick**
  - 7.2 Planning Decisions to Note**

**Ref: 14/01123/PLF, land south of New Laid Lane, Burstwick**
  - 7.3 Appeal Notifications to Note - none**
- 8. Agenda Items**

**Minute no 105 Allotment Issues**  
**Minute no 121 Commuted Sums Expenditure**  
**Minute no 123 Cemetery Issues**  
**Minute no 124 Bus Shelter Issues**
- 9. Approve Accounts for Payment**
- 10. Any Other Business**
- 11. Date of Next Meeting**

## BURSTWICK PARISH COUNCIL

### MEETING HELD IN THE SCHOOL ON THURSDAY 31 JULY 2014

Present: Mr D Rainforth – Chairman  
Mrs M Armstrong  
Mr N Fairbank  
Mr D James  
Mrs N Steward

Public: five members of the Public attended

Abbreviations: Burstwick Parish Council - PC, East Riding of Yorkshire Council – ERYC, Village Hall Committee – VHC, Humber and Wolds Rural Community Council - HWRCC

**Agenda Numbers bold/ Minute Numbers**

<u>Minute</u>	<u>Points raised and/or agreed</u>	<u>Action by</u>
<b>1</b>	<b><u>Apologies for Absence</u></b> Mrs J Wilson Mr M Leonard	
<b>2</b>	<b><u>Declarations of Interest</u></b>	
<b>2.1</b>	<b><u>Pecuniary</u></b>	
<b>2.2</b>	<b><u>Non Pecuniary</u></b> Mr Fairbank – Village Hall Mrs Steward – Chapel Close and PCC	
<b>3</b>	<b><u>Public Participation</u></b> Two members of the public expressed concerns that complaints had been made regarding their property and dogs, and had attended to the PC meeting to give an explanation of the situation. It was clarified that the PC had not had any involvement with the complaints, and empathised with the couple.  Mr Ron Smith- Flood Warden enquired as to the equipment that had been purchased by means of the second Severe Weather Grant, the Clerk is to email a list of these items, it was agreed that a meeting should be planned for the Wardens to inspect the equipment. Mr Smith also asked about the funding for fuel and servicing of the pumps, it was confirmed that the PC had made allocation to fund these expenses.	Clerk
<b>4</b>	<b><u>Minutes of Meeting Held on Thursday 19 June 2014</u></b> Signed as a correct record, proposed by Mrs Steward, seconded by Mrs Armstrong, all agreed.	

<p><b>5</b> 102</p>	<p><b><u>Matters Arising / Clerk's Report</u></b> <b>Highway Issues</b> The Countryside Access Officer has been asked about the locked barrier at the Station Road Rail Trail, and the concerns regarding access to the fields beyond the barrier. It was confirmed that unless access was written in the legal deeds of the farms, then alternative routes would need to be found by the farmers.</p>	
<p><b>6</b></p>	<p><b><u>Correspondence</u></b></p>	
<p><b>6.1</b> f/w no 21/14  f/w no 22/14</p>	<p><b>Police Report</b> <u>Crimes</u> Attempted burglary to a barn – Saltaugh Sands <u>Anti-Social Behaviour incidents</u> No reports <u>Parish/Town News Release</u> Burstwick had a large reduction of criminal incidents, which is attributed to police patrols and residents implementing the advice given on crime prevention.</p>	
<p><b>6.2</b>  f/w no 19/14 20/14 23/14 24/14 25/14 26/14 27/14 28/14 29/14 30/14 31/14 32/14 33/14 34/14</p>	<p><b>Burstwick Parish Council emails</b> <i>Emails sent to the Parish Council are forwarded to all the Parish Councillors and Ward Councillor Mr Peter Turner</i></p> <p>Stop Ellerker Wind Farm, regarding a protest march 12/07/14 ERYC Code of Conduct training YORSwitch leaflets/posters and offer of a visit Margaret Kirk ACRE information and meeting dates regarding VH East Riding Parish News ERNLLCA Holderness district Committee 21/07/14 ERNLLCA resolutions to the 2014 AGM HWRCC newsletter ERNLLCA – NALC's Larger Councils Conference ERYC – East Riding Local Plan, Strategy document and allocations document main modifications consultation. ERNLLCA July newsletter East Riding of Yorkshire Boundary Referendum Letter from DEFRA on the launch of the consultation on the implementing regulations for the Flood Reinsurance Scheme Free program of support by the Penny Brohn Cancer Care charity.</p>	
<p><b>6.3</b></p>	<p><b>Letters Received</b> Letter from Graham Stuart M.P. regarding information and a small poster on how to contact him. Ottringham Parish Council invites the Chairman and partner to Ottringham Harvest Festival and Parish Council Chairman's Sunday service on 12/10/14. Dong energy, a stakeholder briefing about the Westernmost Rough Offshore Wind Farm.</p>	
<p><b>7</b></p>	<p><b><u>Plans</u></b></p>	
<p><b>7.1</b></p>	<p><b>Applications</b> Ref: 14/01881/PLF, 28 Churchill Rise, Burstwick Proposal: erection of first floor extension to front, full planning Outcome: no objections Emailed to ERYC after planning committee's review 14/07/14</p>	

7.1cont	<p>Ref: 14/01819/PLF, 2 Winston Close, Burstwick          Proposal: erection of single storey extension to front of existing garage, full planning          Outcome: no objections          Emailed to ERYC after planning committee's review 14/07/14</p>	
7.2	<p><b>Planning Decisions</b>          Ref: 14/01123/PLF, land south of New Laid Lane, Burstwick          Proposal: erection of extension to existing agricultural straw storage building          Outcome: permission granted</p>	
7.3	<p><b>Appeal Decisions - none</b></p>	
8 105	<p><b><u>Agenda Items</u></b>  <b>Allotment Issues</b>          Mr James had investigated the options available for purchasing signage to be placed at the entrances of the allotments. The PC agreed on the wording for the signage but further investigation was to be made into the cost, size, and type of materials to use. To be discussed at the August meeting.          An inspection of the allotments by the committee was requested by the Clerk. The Clerk is to contact the few tenants who have not paid their rent for this year. Discussions took place regarding the allotments and the possibilities of a notice board, a communal shed/container, and an allotment association, all are to be considered at a future time.          The Police have been present at the allotments due to a recent burglary when some of the sheds were broken into. The Police left posters and leaflets to support better security. It was discussed with the Police to plan to get together when the allotment rents are due to be collected, and offer post code stamping on the tenants tools at the same time.</p>	Comm Clerk
121	<p><b>Commuted Sums Expenditure</b>          The Clerk updated the PC on the items that would be likely to have the approval of ERYC when applied for by means of Commuted Sums, and had quotes for those items. Applications are to be made as soon as possible.          An email that day from LeaAnne Wright suggested that planning permission for the amenity field would be required, investigations are to be made into the situation.          Mrs Armstrong suggested that an application for repairs to the all-weather pitch and attached nets on the playing field should be replaced. Clerk to contact Mr Leonard and investigate gaining a quote for application.</p>	Clerk  Clerk  Clerk
123	<p><b>Cemetery Issues</b>          The amount of space remaining in the Cemetery was discussed and it was agreed to investigate the available options for the future. The Clerk is to check as to what particular rules apply in regards to purchasing land for use as a Cemetery. Correspondence from the Vicar requested the PC's approval for exhumed remains to be buried in Burstwick Cemetery. After a brief discussion Mrs Armstrong proposed approval, Mrs Steward seconded this, all agreed. The Clerk to confirm approval by letter.</p>	Clerk
124	<p><b>Bus Shelter Issues</b>          The broken seat was repaired locally due to the need for it to be repaired quickly as it is used daily by residents, and requires retrospective approval by the PC. The cost for the repairs was £108.00 including vat. It was proposed by Mrs Steward to approve this action, seconded by Mrs Armstrong, all agreed.</p>	

9	<p><b><u>Approve Accounts for Payment</u></b></p> <p>The Clerk presented to the Councillors the schedule of payments for July, it was agreed to pass these accounts for payments, proposed by Mrs Armstrong, seconded by Mrs Steward, all agreed.</p> <p>Copies of the income and expenditure, and a balance sheet for the quarter April-June were given to the PC for approval. After a brief discussion it was proposed by Mr Fairbank, seconded by Mr James to approve these accounts, all agreed.</p>	
10	<p><b><u>Any Other Business</u></b></p> <p>Mr Fairbank wished to give his thanks to Mr Gray for his voluntary services of cutting and removing the long grass from the field adjacent to the Village Hall. Mrs Steward expressed concerns and frustration at the state of the landscaped area in Chapel Close which ERYC are not maintaining at present, the PC are to give support if she does not have any success in the near future.</p> <p>The Clerk enquired as to names of the trustees of the playing field, and is to investigate.</p> <p>Communication with the Churchwarden had confirmed that the Christmas Celebrations will be on Sunday 30<sup>th</sup> November, and suggestions were put forward to have a meeting with all the organisations to assist and support each other.</p> <p>WW1 meeting is still to be set.</p> <p>The Chairman then asked the PC to consider the exclusion of the public and press owing to the confidential nature of the business to be discussed, this was proposed by Mr Fairbank, seconded by Mr James, all agreed.</p>	
11	<p><b><u>Date of Next Meeting Thursday 28 August 2014</u></b></p> <p><b><u>Meeting Closed at 9.35pm</u></b></p>	