

BURSTWICK PARISH COUNCIL

AGENDA

THURSDAY 27 FEBRUARY 2014

1. **Apologies for absence**
2. **Declarations of Interest**
 - 2.1 Pecuniary
 - 2.2 Non-Pecuniary
3. **Public Participation**
4. **Minutes of Previous Meeting held 30 January 2014**
5. **Matters Arising/Clerk's Report**

Minute no: 101	Parish Council Website
Minute no: 102	Highway Issues
Minute no: 103	Church Lane
	Village Hall
	Wadworth Hill Wind farm
	W.W.1 Memorial
6. **Correspondence**
 - 6.1 Police Report
 - 6.2 Burstwick Parish Council Emails
7. **Plans**
 - 7.1 Applications
 - 7.2 Planning Decisions
 - Ref: 13/03854/VAR Auction Close, Main Street
 - 7.3 Appeal Decisions
 - Ref: APP/E2001/A/13/2197693 Managers Bungalow, Ellifoot Lane
8. **Agenda**

Minute no: 112	Updating the software on the Parish Council laptop
Minute no: 113	Consider purchasing land adjacent to the Village Hall
Minute no: 114	Meetings procedure course
Minute no: 115	Consider a statement for the website regarding precept increase
Minute no: 116	Consider street names for the future
9. **Approve Accounts for Payment**
10. **Any Other Business**
11. **Date of Next Meeting**

BURSTWICK PARISH COUNCIL

MEETING HELD IN THE SCHOOL ON THURSDAY 27 FEBRUARY 2014

Present: Mr D Rainforth
 Mr N Fairbank
 Mr A Gray
 Mr D James
 Mrs S Watts
 Mrs J Wilson
 Ward Councillor Turner

Public: Mrs R Angell, Mrs J Evans, Mrs L Hubbard, Mrs V Thompson

Abbreviations: Burstwick Parish Council - BPC, Village Hall Committee – VHC, East Riding of Yorkshire Council – ERYC, Humber and Wolds Rural Community Council – HWRCC

Agenda Numbers bold/ Minute Numbers

<u>Minute</u>	<u>Points raised and/or agreed</u>	<u>Action by</u>
1	<p><u>Apologies for Absence</u> Mrs N Steward Mrs M Armstrong</p>	
2	<p><u>Declarations of Interest</u></p>	
2.1	<p><u>Pecuniary</u></p>	
2.2	<p><u>Non Pecuniary</u> Mr Fairbank – Village Hall Mr Gray – Flood Warden Mrs Watts – First Responders and Humber Kidney Patient Association</p>	
3	<p><u>Public Participation</u></p> <p>Mrs Hubbard enquired about a dog fouling sign in Main Street, and the possibility of litter bin at the top of Willow Road.</p> <p>Mrs Evans brought to the Councils attention the litter in the paddock by Ivy Cottage in Main Street, and speeding traffic.</p> <p>Mrs Thompson mentioned the road repairs at the Main Street/Station Road junction, the repairs have not been done properly and that water still stood there.</p>	<p>Clerk</p> <p>Clerk</p>
4	<p><u>Minutes of the Previous Meeting Held 30 January 2014</u> Signed as a correct record, proposed Mr James, seconded by Mr Fairbank.</p>	<p>All agreed</p>
5	<p><u>Matters Arising / Clerk's Report</u></p>	
101	<p>Parish Council Website Mr James reported that he had made a number of amendments to the website, with further additions and amendments in the future, including a format for local businesses to advertise on the site.</p>	<p>Mr James Clerk</p>
102	<p>Highway Issues The Clerk has noted the signage to direct HGV's to Ellifoot Lane away from Appleby Lane, and spoke to Martin Williams Ltd regarding transport using Appleby Lane, which they endorsed that there should be no access. The Bus Companies are still to be contacted.</p>	<p>Clerk</p>

103	<p>Church Lane The Solicitor confirmed that enquiries to the Constable family solicitors had been sent regarding the possible connection with Church Lane. The Solicitor has responded to the Adamson’s solicitor to refute the last comments received. The right of access is still to be pursued. Mrs Thompson from Skeckling House has been contacted regarding the temporary barrier; she has since removed the shrubbery from the barrier and will move the pole. A fallen tree into the lane has raised concerns for an adjacent resident, as it not possible for the PC to remove the tree at present it was agreed to contact a local man who will take the tree for fire wood without charge. Mr James has passed on the form and information to complete the Unilateral Notice.</p> <p>Village Hall A meeting held with representatives from the VH, PCC, PC and Margaret Kirk from HWRCC for a good discussion regarding signing a resolution to allow the PC to become the Charity Trustee for the Village Hall. Margaret Kirk to contact Jonathan Dawson for advice. The VHC to have a meeting to consider and raise any other concerns. Mr Fairbank informed the PC that after a Fire Brigade Inspection the VH was compliant to requirements.</p> <p>Wadworth Hill wind farm The Clerk has spoken to Stuart Willie, Chairman of Burton Pidsea P.C. The information learnt from Mr Willie was that the grants would start after a year of the wind farms being in operation, with a further year to produce a scheme and form a committee. It was suggested that it would be productive for the both PC’s to work together.</p> <p>WW1 Memorial The subcommittee still need to meet.</p>	
6	<p><u>Correspondence</u></p> <p>6.1 Police Report – previously circulated f/w 13 Monthly Crime figures – none at all this month f/w17 Police Parish/Town update</p> <p>6.2 Burstwick Parish Council emails <i>Emails sent to the Parish Council are forwarded to all the Parish Councillors and Ward Councillor Mr Peter Turner.</i> f/w 7 ERNLLCA- January newsletter f/w8 ERNLLCA- e petition to amend the national planning framework f/w9 EYRC-future agenda’s and meetings at County Hall f/w10 ERYC- online response form for the Local Plan f/w11 ERNLLCA- meeting procedure course- agenda item f/w12 ERYC- reviewing the Emergency Plan f/w14 HWRCC- free bid writing training courses f/w15 ERYC- parish transport toolkit information event, 6/3/14, Mrs Armstrong has offered to attend f/w16 ERNLLCA-final local government finance settlement f/w18 East Riding Parish News for February f/w19 ERYC- Holderness Community Partnership meetings f/w20 Caroline Wilkinson – playing field committee, requesting support f/w21 ERYC- street naming and numbering- agenda item f/w22 ERYC- C1931 Capital footway improvements works 2014 for Main Street, Burstwick f/w23 ERNLLCA- proposed repeal of Section 150(5) of the 1972 Act f/w24 ERNLLCA- policy consultation regarding the recording of Town and Parish Council meetings f/w25 Community Partnerships- consultations for setting a rural program f/w26 ERNLLCA- February newsletter</p>	

7	<p><u>Plans</u> <i>Councillor Turner declared an interest as a member of the Eastern Area Planning Committee.</i></p>	
7.1	<p>Applications</p>	
7.2	<p>Planning Decisions Ref: 13/033854/VAR Mr R Kirke, Auction Close, Main Street, Burstwick Variations of condition 3 (approved plans) of planning permission 10/03241/VAR to allow an increase in roof height of the dwelling. Refused</p>	
7.3	<p>Appeal Decisions Ref: APP/E2001/A/13/2197693 Managers Bungalow, Ellifoot Lane, Burstwick Retention of brick garden wall and landscape scheme on the site surrounding Granted</p>	
8	<p><u>Agenda Items</u></p>	
112	<p>Consider updating the software on the Parish Council laptop Mr James had successfully acquired information of very reasonable cost of £52.81 for Microsoft Professional software, which was put to the PC. After a brief discussion it was agreed to purchase this, proposed by Mrs Watts, seconded by Mr Gray, all agreed.</p>	<p>Mr James Clerk</p>
113	<p>Consider purchasing land adjacent to the Village Hall The land agents- Dee, Atkinson and Harrison, for the Diocese of York have been in discussion regarding the Glebe land adjacent to the Village Hall. The outcome is that they are offering to sell the remaining part of the field that is not included in the lease with the Village Hall. This land could be purchased by commuted sums, and LeaAnne Wright at ERYC has been informed. Councillor Turner had attended the meeting to support this, and to mention his concerns with regard to the limited timescale, which he is to raise with LeaAnne Wright. After a discussion it was agreed to proceed with an investigation into the possibility of purchasing the land, proposed by Mrs Wilson, seconded by Mrs Watts, all agreed.</p>	<p>Clerk Councillor Turner</p>
114	<p>Meetings procedure course To be held on Monday 3rd of March and would be of benefit considering the recent attempts to update the format of the agenda and minutes. Mrs Wilson had been a great support to the Clerk in this review and also showed an interest in attending the meeting. It was agreed to pay the cost of the course, £35.00 + vat, per attendant, proposed by Mr Fairbank seconded by Mr Gray, all agreed.</p>	<p>Clerk Mrs Wilson</p>
115	<p>Consider a Statement for the website and notice board regarding the precept increase A statement had been previously prepared and emailed to the Councillors to review. It was agreed that this was acceptable and should be displayed, prior to the Council Tax Bills being posted out from ERYC, proposed by Mr Gray, seconded by Mr James, all agreed.</p>	<p>Clerk Mr James</p>
116	<p>Consider street names for the future Correspondence from ERYC had notified the PC that a list was required for the suggestion of future street names, the names could be used for future developments. It was agreed not to complete, as on the proposed Local Plan no developments are planned for the next 15years.</p>	
9	<p><u>Approve Accounts for Payment</u> The Clerk presented to the Councillors the schedule of payments for February which after viewing it was agreed to pass the accounts for payment, proposed by Mrs Watts, seconded by Mr Fairbank, all agreed.</p>	

10	<p><u>Any Other Business</u></p> <p>Mr Rainforth mentioned the state of the footpaths, particularly the ones on Churchill Rise and on Pinfold Lane that are very uneven, Clerk to contact ERYC.</p> <p>Mr Rainforth and Mr Turner commented on an overflowing skip on Pinfold Lane which needs to be taken away. The parking on the verge in Pinfold lane opposite the flats, and the damage this is causing was also raised.</p> <p>The Clerk read a report from Mrs Armstrong regarding the flood meeting she had attended. Mrs Steward had passed information from her contact with the Police, were they had suggested a mirror at the Chapel Close/Station Road junction. Mrs Steward also requested an invitation for the Police to attend a PC meeting in the near future.</p>	Clerk Clerk
11	<p>Meeting closed at 8.50pm</p> <p>Date of Next Meeting Thursday 20 March 2014</p>	